

**RIVERWORKS
BUFFALO, NY**

**DATE AND TIMES AT
COREYMCOWAN.COM**



Complete informational packet is available online to outline all important event details

VENDOR CATEGORIES

FOOD/DRINK VENDORS	
Any vendor serving food to be consumed on site	125
NON-FOOD VENDORS	125
Any area services, products or specialty business	
NOT FOR PROFITS	75
Area organizations, clubs or charity groups	
FARMS	NC

A LA CARTE

HEALTH PERMIT	INC
We will file and take care of your health permit fee	
EVENT SEATING	INC
The event will provide areas for patron seating	
ACCESS TO WATER	INC
Potable water will be available for you at the event	
EVENT MARKETING	INC
We will promote your business through our event marketing	
ENTERTAINMENT	INC
Musical entertainment will be provided for entire event	
ELECTRICITY	50

EVENT OVERVIEW

FOOD PORTIONS

Only pre-packaged food to be consumed off-site is permitted for sale

FOOD PRICING

Only pre-packaged food to be consumed off-site is permitted for sale

CASH SYSTEM

Vendors may accept cash, credit or check as payment.

BEVERAGE POLICY

Vendors are only allowed to sell pre-approved specialty beverages.

VENDOR LOCATIONS

Early response guarantees location choice. First come, first serve. Layouts given at event check-in

DEADLINES

	BEFORE EVENT
EVENT APPLICATION	
Application fee is due upon receiving your application	4 WEEKS
MENU ITEMS	
Needed for health permit and menu publications	4 WEEKS
INSURANCE	
Certificate naming three additional insured required	4 WEEKS
LATE APPLICATIONS	
Being sent after first due date will incur a \$25 late fee	2 WEEKS

BUSINESS NAME -----

CONTACT NAME -----

ADDRESS -----

PHONE -----

EMAIL -----



SEND APPLICATION WITH LISTED ITEMS TO 1879 WHITEHAVEN RD #400 OR
EMAIL TO COREY.MCGOWAN89@ICLOUD.COM

() EVENT FEE () INSURANCE CERTIFICATES () MENU LIST

PAYMENT METHOD(PLEASE SELECT ONE): PROMO CODE:

1. CARD NUMBER (4% FEE):
EXPIRATION DATE: ____ SEC CODE: ___ ZIP: _____

2. CASH - MUST BE DELIVERED WITH APPLICATION

3. CHECK # MADE PAYABLE TO COREY MCGOWAN PRODUCTIONS:

VENDOR CATEGORY (PLEASE SELECT ONE):

FOOD & BEVERAGE NON-FOOD VENDOR NOT FOR PROFIT
OTHER (DESCRIPTION) -----

AMENITIES (ELECTRICITY LIMITED; NOT GUARANTEED)

DO YOU NEED WATER? YES NO DO YOU NEED ELECTRICITY? YES NO

PLEASE LIST NEEDS FOR ELECTRICITY:

DESCRIPTION OF ITEMS FOR SALE

I AGREE TO ABIDE BY THE GUIDELINES OF THE EVENT INFORMATIONAL
PACKET READ AT WWW.COREYMCOWAN.COM. I UNDERSTAND THAT ALL
PROMOTION OF MY ITEMS MUST TAKE PLACE WITHIN THE CONFINES OF MY
BOOTH. I FURTHER UNDERSTAND THAT COREY MCGOWAN
PRODUCTIONS AND ALL OF THEIR REPRESENTATIVES ARE NOT RESPONSIBLE
FOR OR LIABLE FOR DAMAGES INCLUDING, BUT NOT LIMITED TO, LOSS
SUFFERED BEFORE, DURING, OR AFTER EACH EVENT. I UNDERSTAND THAT
THERE ARE NO REFUNDS OR RAIN CHECKS DUE TO INCLEMENT WEATHER.

PRINT NAME: -----

SIGNATURE: -----